

AMY PALIAN

AN EXPERIENCED, ACCOMPLISHED EDUCATIONAL AND TRAINING PROFESSIONAL

Winnetka, California | (310) 666-3543 | amypalian@gmail.com

EXECUTIVE SUMMARY

An experienced, driven, and accomplished educational and training professional, with a wealth of experience while working for leading, high-profile schools and organizations.

SUMMARY OF QUALIFICATIONS

- More than twenty years of top experience, holding positions of increasing scope and responsibility.
- Strong background in many areas including project management, strategic planning, new program and process development and deployment, staff training and development, teaching, learning materials development, workshop and seminar development and coordination stakeholder relationship management, vendor sourcing and negotiation, program logistics, marketing, promotional work, and client relations.
- Hard-working and driven, while highly experienced in all aspects of educational and training program development, and is thoroughly familiar with industry practices, standards, and protocols.
- Adept in the design, development, and implementation of learning programs which meet with consistent success and meet the highest in organizational and project expectations.

TECHNICAL PROFICIENCY

- Windows, Word, Excel, PowerPoint, Adobe Spark, VoiceThread, PadLet, Quizlet, Virtual Labs, Kahoot, Adobe Captivate, Adobe Creative Cloud Apps, Articulate Studio, SharePoint, Moodle, Canvas, Photoshop, Illustrator, and other systems and platforms.
- Agile Methodology in Project Management, Iteration Process, ADDIE, SAM AND SAM2.
- Knowledge VR, AR, MR, XR, and Immersive Technologies
- Basic HTML Coding, UX, Website Evaluation and Website Design.

PROFESSIONAL EXPERIENCE

AMY PALIAN LXD, Winnetka, California

Learning and Development Specialist, LXD (2011-Present)

Provides needs analysis, instructional design, eLearning development, and leadership skills to support organizational training and development department.

Selected Accomplishments and Initiatives:

- Led ongoing department training and performance support for eLearning development.
- Performed needs analysis, redesigned and re-developed eLearning courses taken by employees.
- Led a team involved in creating solutions towards improvement of employee performance, processes, and overall engagement.
- Designed and developed various eLearning/hybrid/in-person courses, videos, programs, and online content.
- Led team of individuals through efforts in course deployment testing steps, increasing learner performance, and minimizing business risks.

ABGU MANOOGHIAN DEMIRDJIAN SCHOOLS, Canoga Park, California

Middle & High School Science Teacher (2017-Present)

Directly responsible for managing daily classroom operations, classroom instruction, curriculum development, lesson planning, student testing and evaluation, assisting students with their special needs and issues, maintaining student and classroom records, student relations, and handling a wide variety of special projects. Implemented technology in lesson plans and instruction, utilizing Google Classroom, Pearson Realize, Voicethread, Padlet, and other systems and platforms.

Selected Accomplishments and Initiatives:

- Has established an interesting and productive classroom environment during tenure in position.
- Implements California Common Core and NGSS Standards, ensuring conformance to all parameters.
- Assesses and monitors student progress and achievement, ensuring optimal student performance.
- Designs, develops and implements professional development seminars and workshops.

MAGNOLIA SCIENCE ACADEMY 2, Lake Balboa, California

Math Teacher (2016-2017)

Taught at the middle and high school levels. Responsible for classroom instruction, curriculum development, lesson planning, student testing, counseling with students regarding issues and deficiencies, maintaining student and classroom records, and student relations. Implemented technology in lesson plans and instruction, utilizing Google Classroom, Pearson Realize, Voicethread, Padlet, and other systems and platforms.

Selected Accomplishments and Initiatives:

- Implemented various technology in lesson plans, greatly optimizing learning activities.
- Attended IEP meetings and worked with IEP team to meet all students' needs.
- Ensured consistent conformance to all school policies and procedures
- Designed, developed, and implemented professional development content

KEAP REAL ESTATE, Winnetka, California

CEO/Broker (2011-Present)

Responsible for managing daily company operations, real estate rental portfolio management, training new agents, marketing strategy development, supervising contractors and subcontractors, budget administration, contract negotiation and administration, financial statement preparation, property management, performing property inspections, preparing client presentations, showing units, and processing maintenance requests.

- Supervised support staff and saw personnel to their peak performance.
- Created short instructional videos and training modules for new agents and staff.

PLATT COLLEGE, Alhambra, California

Ecology Professor (2006-2007)

Responsible for classroom instruction, lesson plan development, curriculum development, student testing, student evaluation, academic compliance, and student relations.

VARIOUS SCHOOL DISTRICTS, Los Angeles Area, California

Secondary School Science and Math Teacher (2001-2011)

Responsible for classroom instruction, curriculum development, lesson planning, student testing and evaluation, maintaining classroom and student records, and all aspects of student relations.

Additional Experience:

- *Camp Director*. Cybercamps by Giant Campus (Summer, 2007)
- *Educational Assistant II*, Edison Elementary School, Glendale, CA (1995-1997)

EDUCATION

- Master of Science in Instruction Design & Technology, California State University, Fullerton, Fullerton, California
- Bachelor of Science in Biological Sciences, University of California, Irvine, Irvine, California
- Biological Sciences Studies, Glendale Community College, Glendale, California
- Diploma, John Marshall High School, Los Angeles, California

PROFESSIONAL CERTIFICATIONS

- Instructional Design Certificate (Levels I and II), California State University, Fullerton
- California Clear Credential in Biological Sciences (Mathematics Supplement)
- California Preliminary Single Subject Teaching Credential in Biological Sciences, Cal State Univ. Northridge
- California Real Estate Broker's License.